

SOUTHERN OREGON EDUCATION SERVICE DISTRICT
Safety Committee Meeting Minutes
April 11, 2019

Call to Order 8:40am

Present Daniel Weaver, Margay Garrity, Dawn Stephens, Jenni Wisdom, Susan Sprague, Susan Peck, Ray Robison, Jim DeRouen, & Kathy Gregory

Minutes The minutes from the February 14, 2019 meeting were presented and approved.

New Business The incident reports for February & March 2019 were reviewed. It seems there were a few incidents due to lifting. It might be a good idea to have a lifting refresher course.

Work comp graphs were looked at.

Safety walk-thru sheets of all ESD building was reviewed. In September, we as a group, will do the safety walk-thru of the Medford office, Phoenix office, & warehouse.

Round table discussion regarding the back area behind Ray in the Medford media library getting cluttered again. This might be due in part the E-Cycle waiting for pick-up. That is a phone call that IT has to make to have them pick up and it might have to be picked up more often.

A concern was brought up at the Phoenix building as to people speeding through the parking lot again. It is 5 miles per hour. They have installed a mirror that does help when rounding the corner to the back parking lot. Daniel will send out an email to all staff to remind them to slow down and check the mirror.

There was also a concern as to where the school buses that drop off students are parking at the Phoenix building. Staff feels that this needs to be looked at because it poses a safety risk. When we do our group safety meeting in September, we will take a look at it.

Next Meeting The next safety committee meeting is May 9, 2019 at the Phoenix office in the OVR at 8:30am.

Adjournment 9:50am

Daniel Weaver
Jim DeRouen
Margay Garrity
Dawn Stephens

Business Manager
Maintenance
Nurse
Classified Staff

Jenni Wisdom
Kathy Gregory
Susan Sprague
Susan Peck
Ray Robison

Technology Services
Accountant
Licensed Staff
Administration
OSEA Appointed
Member